Planning Commission Agenda

April 9, 2015—6:30 P.M.

City Council Chambers—Minnetonka Community Center

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Approval of Minutes: March 5, 2015

5. Report from Staff

6. Report from Planning Commission Members

7. Public Hearings: Consent Agenda

   A. Expansion Permit for additions to the exiting home at 3315 Frear Drive

       Recommendation: Adopt the resolution approving the request. (4 votes)

       • Final Decision Subject to Appeal
       • Project Planner: Ashley Cauley

8. Public Hearings: Non-Consent Agenda Items

   A. Preliminary and final plat for Congregation Hill, a three-lot subdivision at 2051 Meeting Street.

       Recommendation: Recommend the city council approve the request (4 votes)

       • Recommendation to City Council (Tentative Date: April 20, 2015)
       • Project Planner: Jeff Thomson

   B. Items concerning construction of a new convenience store/gas station at 3864 Hopkins Crossroad:

       1) Conditional use permit;
2) Final site and building plans, with setback variance; and
3) Monument sign variance.

Recommendation: Recommend the city council approve the conditional use permit and final site and building plans, and deny the sign variance. (4 votes)

- Recommendation to City Council (Tentative Date: April 20, 2015)
- Project Planner: Susan Thomas

C. Items concerning reconstruction of County Road 101 from Highway 62 to Hutchins Drive and associated new construction at 5735 County Road 101:

1) Floodplain alteration permit;
2) Wetland rezoning;
3) Wetland mitigation plan; and
4) Tree removal/mitigation

Recommendation: Recommend the city council approve the items (4 votes)

- Recommendation to City Council (Tentative Date: April 20, 2015)
- Project Planner: Susan Thomas

9. Adjournment
Notices

1. Please call the planning division at (952) 939-8274 to confirm meeting dates as they are tentative and subject to change.

2. The April 23, 2015 Planning Commission meeting has been cancelled.

2. Applications scheduled for the May 7, 2015 Planning Commission meeting:

   Project Description: Shelter Corporation is proposing to construct a three-story, 27-unit apartment building on the site commonly referred to as “the Music Barn” property at 5740 and 5750 Shady Oak Road. The existing barn structure would remain. The proposal requires: (1) rezoning from R-1 to PUD; (2) approval of a master development plan; and (3) final site and building plan approval.

   Project No.: 09002.15a Staff: Susan Thomas
   Ward/Council Member: 1—Bob Ellingson Section: 35

   Project Description: Concept Plan for Villa West at 17101 State Hwy 7

   Project No.: na Staff: Jeff Thomson
   Ward/Council Member: 4 – Tim Bergstedt Section: 29

   Project Description: City of Minnetonka is proposing an ordinance amendment regarding accessory structures

   Project No.: na Staff: Susan Thomas
   Ward/Council Member: na Section: na
WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.

2. Staff presents their report on the item.

3. The Commission will then ask City staff questions about the proposal.

4. The chairperson will then ask if the applicant wishes to comment.

5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.

6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.

7. At larger public hearings, the chair will encourage speakers, including the applicant, to limit their time at the podium to about 8 minutes so everyone has time to speak at least once. Neighborhood representatives will be given more time. Once everyone has spoken, the chair may allow speakers to return for additional comments.

8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.

9. The Commission will then discuss the proposal. No further public comments are allowed.

10. The Commission will then make its recommendation or decision.

11. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.

It is possible that a quorum of members of the City Council may be present. However, no meeting of the City Council will be convened and no action will be taken by the City Council.