Planning Commission Agenda

October 15, 2015—6:30 P.M.

City Council Chambers—Minnetonka Community Center

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Approval of Minutes: October 1, 2015

5. Report from Staff

6. Report from Planning Commission Members

7. Public Hearings: Consent Agenda

   A. Conditional use permit, with locational variance, for an accessory apartment at 11816 Karen Lane.

      Recommendation: Recommend the city council approve the request (4 votes)

      • Recommendation to City Council (Tentative Date: October 26, 2015)
      • Project Planner: Susan Thomas

8. Public Hearings: Non-Consent Agenda Items

   A. Items concerning Cherrywood Pointe of Minnetonka, at 2004 Plymouth Road.

      Recommendation: Recommend the city council approve the request (4 votes)

      • Recommendation to City Council (Tentative Date: October 26, 2015)
      • Project Planner: Susan Thomas

9. Adjournment
Notices

1. Please call the planning division at (952) 939-8274 to confirm meeting dates as they are tentative and subject to change.

2. Applications scheduled for the November 5, 2015 Planning Commission meeting:

   Project Description: Lakewest Development is proposing to redevelop the properties at 5431 and 5439 Williston Road. As proposed, two existing homes would be removed and six new single-family homes would be constructed. The proposal requires approval of: (1) a rezoning from R-1 to PUD; (2) a master development plan; and (3) final site and building plans.
   Project No.: 15028.15a        Staff: Jeff Miller
   Ward/Council Member: 4—Tim Bergstedt    Section: 33

   Project Description: The property owners are proposing to add a 540 square foot accessory apartment to the rear of the existing home at 3514 Sunrise Drive. The intent of the apartment is to provide independent living space for senior family members. Accessory apartment are allowed by conditional use permit.
   Project No.: 15031.15a        Staff: Ashley Cauley
   Ward/Council Member: 3—Brad Wiersum    Section: 15

   Project Description: The Minnetonka Youth Hockey Association (MYHA) is proposing to expand the Pagel Activity Center on the Minnetonka High School campus. The expansion would consist of a second ice hockey rink, as well as ancillary training, locker and storage rooms. The proposal requires: (1) amendment of an existing conditional use permit; and (2) site and building plan review.
   Project No.: 97001.15b        Staff: Rita Trapp
   Ward/Council Member: 4—Tim Bergstedt    Section: 30
WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.

2. Staff presents their report on the item.

3. The Commission will then ask City staff questions about the proposal.

4. The chairperson will then ask if the applicant wishes to comment.

5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.

6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.

7. At larger public hearings, the chair will encourage speakers, including the applicant, to limit their time at the podium to about 8 minutes so everyone has time to speak at least once. Neighborhood representatives will be given more time. Once everyone has spoken, the chair may allow speakers to return for additional comments.

8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.

9. The Commission will then discuss the proposal. No further public comments are allowed.

10. The Commission will then make its recommendation or decision.

11. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.

It is possible that a quorum of members of the City Council may be present. However, no meeting of the City Council will be convened and no action will be taken by the City Council.