Planning Commission Agenda

May 7, 2015—6:30 P.M.

City Council Chambers—Minnetonka Community Center

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Approval of Minutes: March 19, 2015 and April 9, 2015

5. Report from Staff

6. Report from Planning Commission Members

7. Public Hearings: Consent Agenda

   A. Expansion permit for an addition to the house at 3146 Shores Boulevard.

      Recommendation: Adopt the resolution approving the request. (4 votes)

      • Final Decision Subject to Appeal
      • Project Planner: Jeff Thomson

8. Public Hearings: Non-Consent Agenda Items

   A. Conditional use permit for a 2,200 square foot accessory structure at 1721 Oakland Road.

      Recommendation: Recommend the city council approve the request (4 votes)

      • Recommendation to City Council (Tentative Date: May 18, 2015)
      • Project Planner: Ashley Cauley
B. Conditional use permit, with lot area variance, for a twelve-resident licensed residential care facility at 2401 Minnetonka Boulevard.

 Recommendation: Recommend the city council approve the request (4 votes)

- Recommendation to City Council (Tentative Date: May 18, 2015)
- Project Planner: Susan Thomas

C. Items concerning the Music Barn Apartments, at 5740 and 5750 Shady Oak Road.

 Recommendation: Recommend the city council approve the request (4 votes)

- Recommendation to City Council (Tentative Date: May 18, 2015)
- Project Planner: Susan Thomas

9. Adjournment
Notices

1. Please call the planning division at (952) 939-8274 to confirm meeting dates as they are tentative and subject to change.

2. Applications scheduled for the May 28, 2015 Planning Commission meeting:

   Project Description: City of Minnetonka is proposing an ordinance amendment regarding accessory structures
   Project No.: NA                                        Staff: Jeff Thomson
   Ward/Council Member: NA                                Section: NA

   Project Description: In 2014, the planning commission approved a sign plan for signs to allow signs on the north and east sides of the existing building at 12800 Whitewater Drive. The current applicant is proposing to amend the sign plan to move the approved sign on the north elevation to the west elevation. As currently proposed, the building would have tenant identification signs on the east and west elevations.
   Project No.: 89006.15a                                  Staff: Ashley Cauley
   Ward/Council Member: 1—Bob Ellingson                   Section: 34

   Presentation: Nonpoint source pollution Education for Municipal Officials (NEMO)
Welcome to the Minnetonka Planning Commission Meeting

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.

2. Staff presents their report on the item.

3. The Commission will then ask City staff questions about the proposal.

4. The chairperson will then ask if the applicant wishes to comment.

5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.

6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.

7. At larger public hearings, the chair will encourage speakers, including the applicant, to limit their time at the podium to about 8 minutes so everyone has time to speak at least once. Neighborhood representatives will be given more time. Once everyone has spoken, the chair may allow speakers to return for additional comments.

8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.

9. The Commission will then discuss the proposal. No further public comments are allowed.

10. The Commission will then make its recommendation or decision.

11. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.

It is possible that a quorum of members of the City Council may be present. However, no meeting of the City Council will be convened and no action will be taken by the City Council.