Planning Commission Agenda

March 19, 2015—6:30 P.M.

City Council Chambers—Minnetonka Community Center

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Approval of Minutes: March 5, 2015

5. Report from Staff

6. Report from Planning Commission Members

7. Public Hearings: Consent Agenda

   A. Resolution reaffirming 2013 final site and building plan approval, with parking setback variances, for changes at St. David’s Center

      Recommendation: Adopt the resolution reaffirming previous approval (4 votes)

      • Final Decision Subject to Appeal
      • Project Planner: Susan Thomas

8. Public Hearings: Non-Consent Agenda Items

   A. Expansion permit and variances for a new two-story home at 3520 Meadow Lane

      Recommendation: Adopt the resolution approving the request (5 votes)

      • Final Decision Subject to Appeal
      • Project Planner: Ashley Cauley
B. A conditional use permit for a 100-foot wireless telecommunication tower at 15001 Minnetonka Industrial Road.

    Recommendation: Recommend the city council approve the request. (4 votes)
    • Recommendation to City Council (Tentative Date: April 6, 2015)
    • Project Planner: Ashley Cauley

9. Adjournment
Notices

1. Please call the planning division at (952) 939-8274 to confirm meeting dates as they are tentative and subject to change.

2. Applications scheduled for the April 9, 2015 Planning Commission meeting:

   Project Description: Stephen Solum is requesting an expansion permit for additions to existing home at 3315 Frear Drive.
   Project No.: 15003.15a       Staff: Ashley Cauley
   Ward/Council Member:  2—Tony Wagner   Section: 15

   Project Description: The applicant is proposing a 3-lot, R-1 subdivision at 2051 Meeting Street. The request requires a preliminary and final plat application.
   Project No.: 15004.15a       Staff: Jeff Thomson
   Ward/Council Member:  3—Brad Wiersum   Section: 09

   Project Description: The applicant is proposing a demolition and reconstruction of gas station and convenience store at 3864 Hopkins Crossroad. The request requires a conditional use permit, site and building plan review, variance and sign review.
   Project No.: 86088.15a       Staff: Susan Thomas
   Ward/Council Member:  1—Bob Ellingson   Section: 23

   Project Description: City of Minnetonka is proposing a removal of area from wetland overlay district and replacement of culvert. The request requires a rezoning and floodplain alteration permit review.
   Project No.: na       Staff: Susan Thomas
   Ward/Council Member:  na   Section: na
WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.

2. Staff presents their report on the item.

3. The Commission will then ask City staff questions about the proposal.

4. The chairperson will then ask if the applicant wishes to comment.

5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.

6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.

7. At larger public hearings, the chair will encourage speakers, including the applicant, to limit their time at the podium to about 8 minutes so everyone has time to speak at least once. Neighborhood representatives will be given more time. Once everyone has spoken, the chair may allow speakers to return for additional comments.

8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.

9. The Commission will then discuss the proposal. No further public comments are allowed.

10. The Commission will then make its recommendation or decision.

11. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.

It is possible that a quorum of members of the City Council may be present. However, no meeting of the City Council will be convened and no action will be taken by the City Council.