1. **Call to Order**

Wiersum called the meeting to order at 6:30 p.m.

2. **Pledge of Allegiance**

All joined in the Pledge of Allegiance.

3. **Roll Call**

Council Members Deb Calvert, Tim Bergstedt, Bob Ellingson, Mike Happe, Rebecca Schack and Brad Wiersum were present.

4. **Approval of Agenda**

Schack moved, Calvert seconded a motion to accept the agenda with addenda to Items 14B and 14D, as presented. All voted “yes.” Motion carried.

5. **Approval of Minutes: None**

6. **Special Matters: None**

7. **Reports from City Manager & Council Members**

City Manager Geralyn Barone reported on upcoming city events and council meetings.

Calvert had attended the Municipal Legislative breakfast, the League of Minnesota Cities Conference, and the State of the City meeting.

Schack complemented staff on the winter market. She also thanked Public Works for their hard work keeping the streets safe for driving.

Wiersum also thanked staff and Public Works for the great job done each day. He also attended the Regional Conference of Mayors in Minneapolis.

Bergstedt mentioned that there had been a few complaints concerning snow plowing. He talked about the complicated process of timing and priority.

8. **Citizens Wishing to Discuss Matters not on the Agenda**
Pam Kasanke, 5724 Seven Oaks Court, expressed concern about the mountain biking trails planned for Lone Lake Park. She was specifically concerned about the preservation of landscape for animals and bees.

9. **Bids and Purchases:**

   A. **Bids for the Water Treatment Plant No. 3 Improvements**

   Barone gave the staff report.

   Happe moved, Calvert seconded a motion to award the contract to Premier Electric Corporation. All voted “yes.” Motion carried.

10. **Consent Agenda – Items Requiring a Majority Vote:**

    A. **2019 general liability insurance and workers’ compensation renewals**

    Ellingson moved, Calvert seconded a motion to authorize renewal of policies as outlined. Calvert, Bergstedt, Ellingson, Schack and Wiersum voted “yes.” Happe abstained. Motion carried.

11. **Consent Agenda – Items requiring Five Votes:** None

12. **Introduction of Ordinances:**

    A. **Items concerning the Hennepin County Medical Examiner’s Office Project at 14300 Co. Rd. 62**

       1) Major amendment to an existing master development plan;
       2) Conditional use permit;
       3) Site and building plan review

    City Planner Loren Gordon gave the staff report.

    Tim Powers, Leo A Daly Senior Project Manager, noted the project had moved north to mitigate tree loss.

    Calvert asked about the access point that had been chosen. Mr. Powers explained the primary reason was due to the location of Hennepin County Home School in order to avoid interaction with the school as much as possible.

    Bergstedt expressed concern that it was a 161-acre site without a master plan.
Schack was concerned about the retaining wall on the south side because of the drastic change in elevation adjacent to the wetland.

Calvert commented that her concerns were the retaining wall, the length of the drive, tree loss, and the lack of a master development plan.

Wiersum noted that it was an appropriate use of land owned by the county and applauded them for mitigating tree loss. He agreed that a master development plan would be helpful. He also requested additional site visits because he had been unable to attend previous visits.

Bergstedt moved, Schack seconded a motion to introduce the ordinance and refer it to the planning commission. All voted “yes.” Motion carried.

B. Ordinances amending various sections of the city code regarding:
   1. Residential zoning districts;
   2. Wetland overlay district;
   3. Shoreland overlay district;
   4. Retaining walls;
   5. Opus overlay district; and
   6. Sign ordinance

Gordon gave the staff report.

Calvert moved, Schack seconded a motion to introduce the ordinances and refer them to the planning commission. All voted “yes.” Motion carried.

13. Public Hearings:
   
   A. On-sale brewer’s taproom and Sunday liquor license, and off-sale liquor license (for growlers) for Boom Island Brewing Company, LLC, 5959 Baker Road

   Barone gave the staff report.

   Wiersum opened the public hearing at 7:15 p.m. No one spoke.

   Bergstedt moved, Calvert seconded a motion to continue the public hearing to March 18, 2019. All voted “yes.” Motion carried.

   B. 2019 Community Development Block Grant Funds

   Community Development Director Julie Wischnack gave the staff report.
Wiersum opened the public hearing at 7:21 p.m. No one spoke. He closed the public hearing at 7:21 p.m.

Schack moved, Calvert seconded a motion to hold the public hearing and adopt the resolution 2019-016. All voted “yes.” Motion carried.

C. Modification to the Development Program for Development District No. 1, the establishment of the Marsh Run Tax Increment Financing District, and the adoption of a Tax Increment Financing Plan for Doran apartments at 11706 Wayzata Blvd.

Barone gave the staff report.

Wiersum opened the public hearing at 7:24 p.m. No one spoke.

Bergstedt moved, Calvert seconded a motion to continue the public hearing to Feb. 25, 2019. All voted “yes.” Motion carried.

14. Other Business:

A. Discussion of public involvement process for possible redevelopment of 5937 County Road 101

Wischnack gave the staff report.

Bergstedt noted that the property was in his ward. While he was not on the council when the process for the Minnetonka Mills area was approved, he was on the council when it was used for the Glen Lake area. He thought it was a very good and elaborate process. He asked if going through this process on a small parcel would set a precedent. Wischnack explained that it had been done several different ways, but this way could be better moderated.

Schack mentioned that the Planning Commission did not feel it was engaged early enough in the Shady Oak project. She felt good about this process.

Bergstedt thought engaging the neighborhood was paramount and was comfortable with moving ahead as proposed.

Happe mentioned that engagement was one of the harder things for staff and thought a communication plan was hugely important.
Wiersum said that it was a good process, but not a free process. He was sensitive to the precedent aspect as well.

B. Park improvements at Crane Lake Preserve & New Park at Ridgedale concept designs

Park and Trail Planner Carol Hejl gave the staff report.

Happe said the plan looked terrific and was supportive.

Schack thought the engagement had been fantastic and was impressed with all the programming that had been included. She was worried about a missed opportunity at Crane Lake because of Sears closing.

Calvert said the engagement process was an example of when things go right. She wanted to include an area for pollinators and thought the timing with Sears was unfortunate.

Bergstedt commented that this was one more step in the transformation of Ridgedale Center. Kudos to everyone involved.

Ellingson thought the work was very creative and congratulated everyone who had been involved.

Wiersum said the engagement process was top notch. He loved the design and the multi-purposes. He discussed the trail on Crane Lake and how the water quality had improved.

C. Placemaking at Opus Process & Timeline

Hejl gave the staff report.

Schack had a lot of confidence in Hejl and was excited to shed light on this hidden gem in Opus Business Park.

Happe reiterated Schack’s comments.

Calvert thought the timeline seemed very reasonable.

Bergstedt congratulated Hejl on a fabulous job on both items. He thought the one place lacking in the area was signage and that this was a great start.
Ellingson commented that Opus didn’t really feel like part of Minnetonka. He wanted to recognize its uniqueness and build on its strengths. He thought this was a good start.

Wiersum talked about place making. He said Ridgedale didn’t come alive to him until the report on the place making work there. Opus was an important part of the city, but was slightly different than the rest of Minnetonka. He thought it clearly needed redevelopment, but was excited about the notion of place making that would build on the strengths and diminish the weaknesses.

Barone thanked the council for adding the position of Park and Trail Manager who had made all this possible.

D. At Large Seat B City Council vacancy scoring review and selection for interviews

Barone gave the staff report.

City Attorney Corrine Heine talked about the two different state sunshine laws that intersected. She discussed private data verses public data and explained how the open meeting law allowed the council to discuss private.

Barone recommended only naming the people who would continue in the process.

Wiersum said the council needed to decide how many applicants it wanted to interview from the 64 qualified applicants and then choose an interview process.

Bergstedt thanked all the applicants and recommended the council interview six applicants. The top six gave a nice balance of gender and experience.

Happe mentioned that the top two applicants were the only ones who had the highest ratings unanimously if the council wanted to narrow it down further; however, he agreed that six was reasonable.

Calvert agreed that six fell into a natural break and provided some diversity. She noted that seven or eight would be closer to 10%.

Schack and Ellingson agreed with six.

Wiersum agreed with six. He asked the council for its preference concerning the interview process.
Calvert encouraged an honest score on each person with no bulleting.

Schack thought the interview process she participated in made a lot of sense. She proposed 20-minute interviews. There would be time for each applicant to answer the core questions and then depending on time there would be additional questions.

Wiersum agreed. He said there was not a perfect process, but it was important to score each candidate and at the conclusion force rank all of the candidates.

Barone recommended 30 minutes total with 20-25 minutes per interview and time to switch between,

Ellingson asked if the council was required to rank the person with the highest score the highest. Assistant City Manager Perry Vetter explained that the council would score each candidate one to ten on how he or she did during the interview. At the conclusion of all of the interviews the council would then rank the interviewees one to six. Ellingson asked what would happen in the case of a split vote. Heine answered that four votes were required to make the appointment. The council was required to appoint by March 8, 2019. If the Council failed to do so, then the Mayor would have to appoint.

Bergstedt asked if the council’s discussion following the interviews would be public. Barone answered yes.

Wiersum read the top six applicants including Molly Ekstrand, Celeste Demars, Paul Lehman, Susan Carter, Tony Wagner, and Brian Kirk. He wished them luck moving forwards.

15. **Appointments and Reappointments:**

   A. **Appointments to Minnetonka boards and commissions, and committees**

   Wiersum read the appointments.

   Wiersum moved, Schack seconded a motion to approve the recommended appointments. All voted “yes.” *Motion carried.*

16. **Adjournment**
Happe moved, Calvert seconded a motion to adjourn the meeting at 8:50 p.m. All voted “yes.” Motion carried.

Respectfully submitted,

Becky Koosman
Acting City Clerk